

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, APRIL 25, 2011

**PRESENT:**

Mr. Snelling, Chairperson, Dr. L. Ross, Vice-Chairperson, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

**REGRETS:**

Mr. P. Bartlette

The meeting started at 7:00p.m. The Chairperson welcomed all visitors to the meeting.

**AGENDA**

**1.00 AGENDA/MINUTES:**

**1.01 Reference to Statement of Board Operations**

**1.02 Approval of Agenda**

Secretary-Treasurer, Mr. Barnes, noted a letter to be read under Section 2.04 – “Communication for Action” regarding a Senior Administration personnel matter and to be referred to motions.

Superintendent, Dr. Michaels, requested the addition of a personnel matter under In-Camera discussions.

Mr. Kruck – Mr. Sefton

That the agenda be approved as amended.

Carried.

**1.03 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Regular Board Meeting held April 11, 2011 were circulated.

Trustee Sefton noted under Section 3.01 a question he had asked regarding prep time and the response he had received had not been included in the minutes. A lengthy discussion was held regarding protocol for recording minutes and whether or not minutes should be recorded verbatim. It was noted that the Minutes were written in order to capture the essence of the discussions which had taken place

and record the actual decisions made. It was confirmed that any Trustee could ask to have their comments "read into the Minutes" should they wish a more detailed record. It was further noted that all Minutes are recorded on the Recording Secretary's iPod and by WCG TV, should anyone require a more detailed account of the discussions held. However, it was agreed by Trustees that in this case, the question and answer requested by Trustee Sefton regarding prep time be included in the Minutes as it was a statement of accountability and therefore appropriate to include in the Minutes. It was further agreed that all Trustee comments and questions as well as Senior Administration's responses should be included in the Minutes regarding this particular discussion.

Due to the amount of material that would need to be included to revise the April 11, 2011 minutes to reflect all questions and comments made regarding high school prep-time, it was agreed approval of the minutes would be postponed until the next regular meeting of the Board of Trustees.

- b) The Minutes of the Special Board Meeting held April 18, 2011 were circulated.

Mrs. Bowslaugh – Mr. Murray  
That the Minutes be adopted.  
Carried.

## **2.00 GOVERNANCE MATTERS:**

### **2.01 Presentations For Information**

### **2.02 Reports of Committees**

- a) Personnel Committee Minutes

The written report of the Personnel Committee meeting held April 7, 2011 was circulated.

Dr. Ross – Mr. Karnes  
That the Minutes be received and filed.  
Carried

The written report of the Personnel Committee meeting held April 19, 2011 was circulated.

Dr. Ross – Mr. Kruck  
That the Minutes be received and filed.  
Carried.

b) Divisional Futures & Community Relations Committee Minutes

The written report of the Divisional Futures & Community Relations Committee meeting held April 8, 2011 was circulated.

Mrs. Bowslaugh – Mr. Kruck  
That the Minutes be received and filed.  
Carried.

c) Policy Review Committee Minutes

The written report of the Policy Review Committee meeting held April 12, 2011 was circulated.

Mr. Sumner – Mr. Kruck  
That the Minutes be received and filed.  
Carried.

d) Facilities & Transportation Committee Minutes

The written report of the Transportation Committee meeting held April 12, 2011 was circulated.

Inquiries were made regarding inclusion of the Division archives and the B.J. Hales artifacts in the general museum. Secretary-Treasurer, Mr. Barnes, noted he has had discussions with the Director of Facilities and Transportation regarding these items and will follow-up with the General Museum Committee.

Mr. Karnes – Mr. Murray  
That the Minutes be received and filed.  
Carried.

e) Education Committee Minutes

The written report of the Education Committee meeting held on April 18, 2011 was circulated.

Discussions were held regarding the consultations to take place with respect to alternative programming for 16 – 18 year olds.

Mr. Sefton – Mrs. Bowslaugh  
That the Minutes be received and filed.  
Carried.

f) Other

NIL

**2.03 Delegations and Petitions****2.04 Communications for Action**

- a) Maureen Farrant, Sergeant-At-Arms, Royal Canadian Legion, Brandon Branch No. 3, April 6, 2011, addressed to Dr. Donna Michaels, inviting her to participate in the annual Decoration Day Ceremonies to be held on Sunday, June 5, 2011 at 3:00 p.m. at the Cenotaph located in the Veterans section of the Brandon Cemetery.

Referred Business Arising.

- b) Terry Osiowy, Principal, Crocus Plains Regional Secondary School, April 19, 2011, addressed to Mr. Gerald Barnes, noting on April 8, 2011, four grade 10 Design Drafting Students had competed in the F1 in Schools Provincial Championships at the University of Manitoba. The students received first place overall and received the Judge's Choice Award. The students will now advance to the F1 in Schools National Championships in Toronto, Ontario, on April 27, 2011. The total cost for sending the team and two supervisors to Toronto, is approximately \$5,000. This includes air travel, accommodations and transportation to Toronto. The Technical Vocational Initiative has already committed \$1,500 to assist with the cost of participating in the F1 in Schools National Championship. He requests the Board of Trustees of the Brandon School Division consider financially assisting the students and supervisors with the costs of attending this competition as representatives of Crocus Plains Regional Secondary School and the Brandon School Division.

Referred Motions

- c) Rick Dedi, Executive Director, The Public Schools Finance Board, April 11, 2011, announcing the 2011-12 Public Schools Capital Support Program. The Brandon School Division approved projects for 2011-12 are as follows: Roofing Replacement Program – Vincent Massey High School; Access Program – George Fitton School, grooming room and washroom; Mechanical Systems Replacement Program – Crocus Plains Regional Secondary High School – SZ RTU replacement and Neelin High School – steam system replacement – design only.

Referred Business Arising.

- d) Mr. Gerald Barnes, April 18, 2011, submitting his notice of retirement as Secretary-Treasurer of the Brandon School Division and noting his last working day will be January 6, 2012. He notes he appreciated the opportunity to work for the division during the last 26+ years and the opportunity to work with many dedicated and committed people. He specifically thanked all the staff of the Secretary-Treasurer's Department for their commitment and support throughout his career with the Division.

Referred Motions.

**POINT OF PRIVILEGE:**

As Chairperson of the Board of Trustees, Mr. Snelling thanked Mr. Barnes for his 26 years of service and commitment to education and the Board of Trustees. He noted Mr. Barnes will be missed and wished him all the best.

Mr. Barnes thanked Trustee Snelling for his comments and wished the Board success in the future.

**2.05 BUSINESS ARISING****- From Previous Delegations****- From Board Agenda**

- a) Maureen Farrant, Sergeant-At-Arms, Royal Canadian Legion, Brandon Branch No. 3, from Communications for Action 2.04a), addressed to Dr. Donna Michaels, inviting her to participate in the annual Decoration Day Ceremonies to be held on Sunday, June 5, 2011 at 3:00 p.m. at the Cenotaph located in the Veterans section of the Brandon Cemetery was discussed. The Board agreed Mr. Jim Murray, as representative of the Board of Trustees, would accompany Dr. Michaels to the annual Decoration Day Ceremonies.
- b) Rick Dedi, Executive Director, The Public Schools Finance Board, from Communications for Action 2.04c), announcing the 2011-12 Public Schools Capital Support Program was discussed. The Secretary-Treasurer spoke to the projects which had been approved and expressed concern that the George Fitton gym and the Meadows School elevator had not been included in the approved projects. Trustees discussed how the student at Meadows School would be accommodated if an elevator was not included in the school in the next year. Duty to accommodate, equity, human rights, disruption to the rest of the school were all discussed. It was agreed a motion would be brought forward to write a letter to the Public Schools Finance Board and advocate on behalf of the Meadow's student who requires the elevator as a human rights issue. The letter would be copied to MSBA and the Minister of Education. Clarification was also provided to the Board regarding the approval of a grooming room and washroom at George Fitton School.

**- MSBA issues (last meeting of the month)**

Trustee Snelling inquired as to whether or not the Division was participating in the Province's standardized report card pilot. The Superintendent confirmed the Division was not participating. It was felt that the Division's Policy 5052 regarding student assessment met the Provincial requirements and the Division would wait and see what revisions, if any, would need to be made to the Policy following the pilot.

**- From Report of Senior Administration****a) School Reports – O’Kelly and St. Augustine School****O’Kelly School**

Ms. Angela Voutier, Principal, O’Kelly School, provided her school report. She spoke about the school’s Numeracy Committee, providing background information regarding the Origo Math workshop teachers had attended, work with the Division’s Numeracy Consultant, and inclusion of a math goal in the school plan. Ms. Voutier highlighted the school’s math goal and spoke about the actions being taken to meet this goal. She concluded her presentation by addressing what the Numeracy Committee will be doing in the future in this area, including: re-examining and narrowing their goal; help all teachers in the school to understand the different strategies available to teach math; seek support for a numeracy support teacher to work in the K-8 classrooms.

The Chairperson thanked Ms. Voutier for her presentation. Trustees asked questions for clarification regarding the Origo math.

**St. Augustine School**

Mrs. Betty Howell, Principal, St. Augustine School, provided her school report. She spoke about the school’s focus on Numeracy and Literacy. She introduced Ms. Joanne Campbell, the school’s Middle Years Literacy support teacher who provided some of her insights as a result of the work in this area over the last two years. Ms. Campbell provided information regarding the literacy action research project and the goals of the project. She spoke about her work as the school’s literacy support teacher and what she has learned about student literacy over the past few years. Samples of student work and progress were provided to the Board.

The Chairperson thanked Mrs. Howell and Ms. Campbell for their presentation. Trustees asked questions for clarification regarding the groups they noted with declining literacy skills, writing skills and student engagement.

**b) Instructional Reports – Physical Education – Ralph Clark**

Mr. Clark spoke to the Board regarding the purpose of his role in the Division and his responsibilities as the Physical Education Consultant. He highlighted the divisional professional development which has been undertaken as well as his affiliation and representation on various committees related to physical activity. Trustees asked questions for clarification with respect to Mr. Clark’s personal philosophy regarding competitiveness, his views regarding intra-murals, and long term changes to the physical education programming. Mr. Clark was invited to participate in the up-coming Public Consultations regarding use of school facilities by the community. The Chairperson thanked Mr. Clark for his presentation.

- c) Items from Senior Administration Report
- Policy 1003 – Records Retention and Disposition – Referred Motions.
  - Sunrise Credit Union Scholarship – Referred Motions.
  - Policy and Procedures 1020 - Parent/Guardian/Division Advisory Committee – Referred Motions.
  - Secondment of the President of the Brandon Teachers' Association – Referred Motions.
  - Amendment – By-Law 1/2011 – Referred By-laws.
  - Trustee Inquiry
    - Response to Trustee Kruck – Board Committee Structure.

## **2.06 Motions**

### 45/2011 Mr. Kruck – Mr. Sumner

That the Reference 1003 Guidelines on the Retention and Disposition of School Division/District Records (Revised June 2000), as included in Policy 1003, be replaced with Reference 1003 Guidelines on the Retention and Disposition of School Division/District Records (Revised January 2010).

Trustee Bowslaugh requested clarification regarding retention of school records.

Carried.

### 46/2011 Mrs. Bowslaugh – Mr. Karnes

That the Agreement for establishment of a scholarship for a graduating student in each high school in Brandon who has applied to and been accepted at a Post Secondary Institution to pursue post-secondary study consisting of not less than two (2) years to be known as "The Sunrise Credit Union Scholarship" in the amount of \$500.00 be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

Carried.

### 47/2011 Mr. Kruck – Mr. Karnes

That Policy and Procedures 1020 – "Parent/Division Liaison Advisory Committee" be rescinded and replaced with Policy and Procedures 1020 – "Parent/Guardian/Division Advisory Committee".

Trustee Sumner spoke to the concerns which had been raised around this policy and the changes which had been included as a result of those concerns. He noted the various groups which had been consulted in revising this policy.

Carried.

### 48/2011 Mr. Sefton – Mr. Sumner

That the request of the Brandon Teachers' Association, that the President of the Association for the 2011/2012 school year, Mr. Darren Hardy, be seconded from the Division on a full-time basis be approved, subject to the Division being reimbursed by the Association for all salary and benefit costs for the period of

the secondment, to the details of the release time being agreed upon between the Associate Superintendent, the affected school principal, and Mr. Hardy, and that upon the return of the teacher to the Division, the teacher shall be reinstated in the same or comparable position.

Carried.

49/2011 Dr. Ross – Mr. Karnes

That the request for financial assistance from Crocus Plains Regional Secondary High School for four students to attend the F1 Schools National Championship to be held in Toronto, Ontario on April 27, 2011 be approved in the amount of \$1,200.00.

Concerns were expressed as to whether or not this was enough financial assistance. Secretary-Treasurer, Mr. Barnes, confirmed it was standard practice to provide \$300 per student and that the balance of the funds were usually found elsewhere.

Mrs. Bowslaugh – Mr. Sumner

That Motion 49/2011 be amended by changing the amount to \$1,600.

Trustee Bowslaugh noted changing the amount of financial assistance from \$1,200 to \$1,600 would provide \$400 per student. Discussions were held regarding the establishment of a precedent by increasing the funds provided by the Division. Trustees requested clarification regarding the number of such requests the Board receives in a year. Discussions were held regarding providing all the funds should the students be unsuccessful in raising any further funds. Concern was expressed regarding making such decisions at the Board table without vetting the matter through the appropriate Board committee. It was agreed to amend the motion to increase the funds provided by the Division from \$300 to \$400 per student. The matter was referred to the Policy Review Committee for further discussion and possible policy development.

Carried.

AMENDED MOTION:

That the request for financial assistance from Crocus Plains Regional Secondary High School for four students to attend the F1 Schools National Championship to be held in Toronto, Ontario on April 27, 2011 be approved in the amount of \$1,600.00.

Carried.

50/2011 Mr. Karnes – Mr. Kruck

That the Zazalak family be reimbursed mileage at the current mileage allowance rate to transport their child to/from Earl Oxford School on an ongoing basis as approved by the Supervisor of Transportation.

Carried.



51/2011 Mr. Karnes – Mr. Kruck

That a school bus be provided to the Society of Manitobans with Disabilities, for the weeks of July 11 – 15, July 25 – 29, August 8 – 12 and August 22 – 26, 2011, at the current rates subject to approval by the Supervisor of Transportation and the Manitoba Motor Transport Board.

Carried.

52/2011 Mr. Sefton – Mr. Sumner

That Trustee Bowslaugh be authorized to explore further a financial grad incentive with the information to be presented to the Education and Finance Committees for consideration.

Trustees requested clarification regarding the exploration of the incentive and the sustainability of the incentive.

Carried. (Trustee Bowslaugh abstained).

53/2011 Mr. Karnes – Mr. Sefton

That the notice of retirement of Mr. Gerald Barnes from the position of Secretary-Treasurer, with the last working day being January 6, 2012, be accepted with regret.

Carried.

#### POINT OF PRIVILEGE:

Trustee Sefton stated he has been impressed with Mr. Barnes' integrity noting he always put the Division ahead of himself. He congratulated Mr. Barnes on his decision to retire, noting it was a well-deserved change.

Trustee Murray noted he had been with the Board for 15 years and felt Mr. Barnes' honesty and integrity were his best assets. He highlighted Mr. Barnes' commitment and dedication to the Division by the fact he had provided the Division with nine months notice. He wished Mr. Barnes well in his future endeavours.

Trustee Kruck, speaking as a parent, noted he had always been impressed with Mr. Barnes' work and how he would get back to a parent in a timely manner.

Trustee Bowslaugh commended Mr. Barnes on his work ethic and congratulated him on his service to the Division. She wished him the best of luck in the future.

Trustee Ross thanked Mr. Barnes for all he has done for the Division noting he will be terribly missed. She felt all decisions he made were governed by what was best for students and not just the bottom line.

Trustee Karnes hoped Mr. Barnes will enjoy his retirement. He asked Mr. Barnes to document his historical knowledge for his successor.

On behalf of the Senior Administration and employees of the Division, Superintendent, Dr. Michaels, wished to publicly acknowledge the fine work Mr. Barnes has done over his many years of service to the Division. She looked forward to the remaining months together and expressed her sincere best wishes for his future.

Mr. Barnes thanked everyone for their fine comments. He noted they were very uplifting. He confirmed that he will miss the Division and that he has always been proud to have been part of the Brandon School Division.

54/2011 Dr. Ross – Mr. Sefton

That correspondence be forwarded to the Public Schools Finance Board expressing disappointment that the elevator for a student at meadows School was not approved for 2011/2012 construction and that PSFB be requested to seriously reconsider this item for construction for September 2012, given Human Rights concerns and further that this be copied to MSBA and to the Minister of Education.

Carried.

55/2011 Mr. Sumner – Mr. Sefton

That Confidential #2 and the recommendations there in be approved and the recommendations be released to the public on Tuesday, April 26, 2011.

Discussions were held regarding the protocol for discussing confidential reports. It was noted that should the Board have any questions regarding Confidential #2, the Board would be required to move In-Camera to discuss same.

Carried.

## **2.07 Bylaws**

Mr. Sumner – Mr. Sefton

That By-Law 4/2011 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-Law 1/2011 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed January 24, 2011, as follows:

In Section 3.01, Clause 2.09a – remove the words “last meeting of each month”.

Add 6.7 – Any resident of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item to the agenda of the current meeting.

Add 6.8 – Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the board members present.

Move Clause 2.09 – Public Inquiries to Clause 2.06 and the following clauses be renumbered.

Be now read for the first time.

Discussions were held regarding further changes to the proposed by-law including moving the public inquiries to before 2.03 – Delegations and Petitions. Concerns were expressed regarding the protocol process with respect to asking questions under inquiries and signing up under delegations and petitions. It was agreed that no changes would be made at this time as the Board was receiving a first reading only of the proposed by-law. Changes and amendments to the proposed by-law would take place after the second reading.

Carried.

## **THE BRANDON SCHOOL DIVISION**

### **BYLAW NO. 4/2011**

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 1/2011, passed to regulate the proceeds of the Board of Trustees.

WHEREAS it is deemed necessary to amend part III of By-Law 1/2011 to make changes to the Agenda Format for the Regular Board Meeting Agenda;

AND WHEREAS it is deemed necessary to amend part VI of By-law 1/2011 regarding public participation at board meetings;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

1. In Section 3.01, Clause 2.09a – remove the words “last meeting of each month”.
2. Add 6.7 – Any resident of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item to the agenda of the current meeting.
3. Add 6.8 – Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the board members present.
4. Move Clause 2.09 – Public Inquiries to Clause 2.06 and the following clauses be renumbered.

### **SECTION III**

#### **REGULAR BOARD MEETING AGENDA**

- 3.1. The Secretary-Treasurer shall prepare the agenda and provide the order of business in the form of a prepared agenda, the order of same to be in accordance with or similar to the following:

#### **AGENDA FORMAT**

- 1.00 AGENDA/MINUTES
  - 1.01 Reference to Statement of Board Operations
  - 1.02 Approval of Agenda
  - 1.03 Adoption of Minutes of Previous Meetings

- 2.00 GOVERNANCE MATTERS
  - 2.01 Presentations For Information
  - 2.02 Reports of Committees
  - 2.03 Delegations and Petitions
  - 2.04 Communications for Action
  - 2.05 Business Arising
    - From Previous Delegations
    - From Board Agenda
    - Mast Issues (last meeting of the month)
    - From Report of Senior Administration
  - 2.06 Public Inquiries (Max. 15 mins)**
  - 2.07 Motions
  - 2.08 Bylaws
  - 2.09 Giving of Notice
  - 2.10 Inquiries**
    - Trustee Inquiries
- 3.00 ADMINISTRATIVE INFORMATION
  - 3.01 Report of Senior Administration
  - 3.02 Communications for Information
  - 3.03 Announcements
- 4.00 IN CAMERA DISCUSSION
  - 4.01 Student Issues
    - Reports
    - Trustee Inquiries
  - 4.02 Personnel Matters
    - Reports
    - Trustee Inquiries
  - 4.03 Property Matters/Tenders
    - Reports
    - Trustee Inquiries
  - 4.04 Board Operations
    - Reports
    - Trustee Inquiries

## 5.00 ADJOURNMENT

Any variation of the foregoing order of business requires a two-thirds (2/3rds) majority vote of the members present, which shall be without debate.

## **SECTION VI**

### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

- 6.1. The Board shall hold its meetings openly, and no person shall be excluded or removed from any meeting except for improper conduct (PSA Section 30(3)) or for In Camera discussions (Article 2.6).

- 6.2. The Chairperson may, at some point in the agenda of the Regular Board Meeting, permit visitors to the meeting to ask questions or speak to a matter on the agenda of which they are familiar for clarification purposes.

**Delegations & Petitions**

- 6.3. Any resident elector of the Division shall have the right to be placed on the agenda of a regular board meeting to be heard under "Delegations and Petitions". Appearance at a Board Meeting shall be arranged through the Secretary-Treasurer and the Delegation shall provide, wherever possible, a written brief or petition in sufficient time for inclusion in the agenda package and shall identify a spokesperson whom the Chairperson can address and to whom correspondence can be forwarded. During a presentation by a delegation, the Board will only ask questions for clarification.
- 6.4. The Board may hear any other delegations at its discretion.
- 6.5. The delegation will be heard for information purposes only. In the event a decision of the Board is required, the matter shall be postponed to the next regular meeting for action or referred to a Committee or the Administration for consideration or further information and report. If a decision is required prior to the next regularly scheduled meeting, the Board may by a two-thirds (2/3rds) majority vote suspend the rules and consider the delegation's request at the same meeting, for decision making.
- 6.6. The Secretary-Treasurer shall communicate in writing to the identified spokesperson for the delegation the action taken by the Board and the final decision of the Board.
- 6.7 Any resident elector of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item on the agenda of the current meeting.**
- 6.8 Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the Board members present.**

5. That this By-law shall be effective as and from May 9, 2011.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011.

SECOND READING: \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011

THIRD READING: \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer

I, GERALD FREDRICK BARNES, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 1/2009

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Secretary-Treasurer

## **2.08 Giving of Notice**

## **2.09 Inquiries**

### **2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)**

1. Mr. Darren Hardy, President, Brandon Teachers' Association, spoke to the Board about teachers' entitlement to a duty-free lunch and why intra-murals are no longer held. He noted the provision of intra-murals would require staff being allocated time. He confirmed in other school divisions there is programmed time for intramurals and inquired about the division having programmed time for intra-murals. He asked if the matter could be referred to a Committee for research, noting he realizes it would be a budget item. He also confirmed he did not feel this was currently an item on the bargaining table. Discussions were held regarding whether or not it was on the bargaining table, forwarding the item to the Teacher/Division Liaison Committee, and the difference between co-curricular and extra-curricular activities. It was agreed to refer the matter to the Divisional Futures & Community Relations Committee in order to set up a meeting day for the Teacher/Division Liaison Committee.

On behalf of the Brandon Teachers' Association, Mr. Hardy also extended his congratulations to Mr. Barnes on his retirement. He appreciated the wealth of knowledge Mr. Barnes has and felt that Mr. Barnes was leaving too soon.

### **2.09b) Trustee Inquiries**

1. Trustee Kruck asked Senior Administration why no one represented the Brandon School Division at the recently held Provincial Budget Announcement. Superintendent, Dr. Michaels, noted the Division had not been invited this year and had not pursued as to why they were not invited.

## **3.00 ADMINISTRATIVE INFORMATION:**

### **3.01 Report of Senior Administration**

Superintendent, Dr. Michaels highlighted the following from the Report of Senior Administration:

- Full-Day/Every-Day Kindergarten Steering Committee Meeting;
- Crocus Plains High Schools Manitoba Skills Competition; and
- Her meeting with the ACC President.

Trustee Bowslaugh asked that the F1 students receive something from the Division in the form of congratulations for representing the Province at the Nationals Competition. It was agreed a letter of congratulations would be forwarded to them.

Trustee Kruck thanked Senior Administration for providing an Organizational Flow Chart for the Board's various committees.

Mr. Kruck – Mr. Sefton

That the report be received and filed.

Carried.

### **3.02 Communications for Information**

- a) Garry Draper, Board Chairperson, Fort La Bosse School Division, March 31, 2011, thanking the Division for the loan of a lift equipped school bus for the period November 23, 2010 to March 31, 2011. They would especially like to recognize that Mr. Ron Harkness, Supervisor of Transportation, went above and beyond the call of duty in coming to our assistance so quickly and with the delivery of the bus to our garage in Virden as our staff, at all levels, were busy with the various issues that follow a major accident. They thank the Division for their timely assistance in their time of need and note they would not hesitate to reciprocate such gratitude should such a demand arise.

The Board directed the Secretary-Treasurer to send a letter of appreciation to Mr. Harkness for his assistance to Fort La Bosse School Division.

Ordered Filed.

- b) The Honourable Ron Lemieux, Minister of Local Government, April 13, 2011, thanking the Board for their recent letter regarding the taxation of property owned by school divisions. He notes that currently, school divisions are not required to pay property taxes on schools up to 10 acres under a long-standing exemption under *The Municipal Assessment Act*. School divisions have always been required to pay property taxes on vacant land, as land is not being used as a school. Expanding property tax exemptions requires careful consideration of the impact on property taxes paid by other property owners, as well as the impact on the property tax base of the taxing jurisdictions. Provincial assessors assess property in accordance with the legislation to ensure that property assessments are accurate, fair and equitable province-wide. They take very seriously any concern that the legislation is not being followed and he therefore invites the Board to provide specific information about their concerns to the Minister or directly to the Provincial Municipal Assessor.

The Secretary-Treasurer noted he will review the argument he provided regarding the assessment appeal and respond to the Provincial Municipal Assessor.

Ordered Filed.

**3.03 Announcements**

- a) Joint Meeting with City of Brandon City Council, 6:00 p.m., Wednesday, April 27, 2011, City Hall.
- b) MSBA Leadership Workshop, Thursday, April 28 and Friday, April 29, 2011, Victoria Inn, Brandon.
- c) Divisional Futures and Community Relations Committee Meeting – 11:30 a.m., Friday, April 29, 2011, New Era School.
- d) Public Consultation – Use of School Facilities – 7:00 p.m., Monday, May 2, 2011, New Era School.
- e) Policy Review Committee Meeting – 11:30 a.m., Tuesday, May 3, 2011, Board Room.
- f) CUPE Negotiations – 6:00 p.m., Tuesday, May 3, 2011, Board Room.
- g) Public Consultation – Use of School Facilities - 7:00 p.m., Wednesday, May 4, 2011, King George School.
- h) Divisional Futures and Community Relations Committee Meeting – 11:30 a.m., Friday, May 6, 2011, George Fitton School.
- i) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, May 9, 2011, Board Room.

Mr. Murray – Mr. Kruck

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

**IN COMMITTEE OF THE WHOLE IN CAMERA****4.00 IN CAMERA DISCUSSION:****4.01 Student Issues****- Reports**

- a) Dr. Michaels, Superintendent/CEO, spoke to a student matter.

**- Trustee Inquiries**



#### **4.02 Personnel Matters**

##### **- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) Confidential #2 – Reassignment of School Principals was considered in motions.

##### **- Trustee Inquiries**

- a) Trustee Sefton made a comment on a teacher personnel matter.

#### **4.03 Property Matters/Tenders**

##### **- Reports**

##### **- Trustee Inquiries**

#### **4.04 Board Operations**

##### **- Reports**

##### **- Trustee Inquiries**

- a) A Board/Trustee operations matter was discussed.

Mr. Murray – Mr. Sumner

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

#### **5.00 ADJOURNMENT**

Dr. Ross – Mr. Sumner

That the meeting do now adjourn (10:45 p.m.).

Carried.

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Chairperson

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Secretary-Treasurer